



EVENT BOOKING FORM FOR 2022

Welcome to Bellville golf Club. We strive to provide you with a complete service, ensuring your day is a great success. In order for us to fully understand your requirements, we kindly request that you complete the following agreement and provide us with as much information possible. Sign and email a copy to renick@bellvillegolf.co.za.

GENERAL CONTACT INFORMATION

Group Name	<input type="text"/>		
Contact Person	<input type="text"/>	Contact Number	<input type="text"/>
Email Address	<input type="text"/>		
Person Responsible for Payment	<input type="text"/>	Contact Number	<input type="text"/>

EVENT DETAILS

Event Name	<input type="text"/>					
Golf Day	<input type="text"/>	Corporate	<input type="text"/>	Other	<input type="text"/>	
Event Date	<input type="text"/>	Start Time	<input type="text"/>	End Time	<input type="text"/>	
Number of attendees	<input type="text"/>					

VENUE DETAILS

Room Required

Room 1	<input type="text"/>	
Room 2	<input type="text"/>	
Room 3	<input type="text"/>	
Rooms 1-3 plus Bar	<input type="text"/>	
Dancing	<input type="text" value="YES"/>	<input type="text" value="NO"/>

Technical Set-up

Whiteboard	<input type="text"/>
Flip Chart	<input type="text"/>
Projector	<input type="text"/>
Screen	<input type="text"/>
PA System	<input type="text"/>

SET-UP STYLE

Dinning	8 Seater Round Tables	
Corporate		Registration Table <input type="text"/>
U-Shape	<input type="text"/>	
Theatre	<input type="text"/>	
Classroom	<input type="text"/>	
Boardroom	<input type="text"/>	
Other - Please specify	<input type="text"/>	

CATERING DETAILS

Tea and Coffee on Arrival

Menu Selection

Number of Attendees

Serve Time

MORNING TEA

Menu Selection

Number of Attendees

Serve Time

LUNCH

Menu Selection

Number of Attendees

Serve Time

AFTERNOON TEA

Menu Selection

Number of Attendees

Serve Time

LUNCH / DINNER

Pre Function Drinks

Menu Selection

Number of Attendees

Serve Time

LUNCH / DINNER MENU SELECTION

Number of Attendees

Entrée

Serve Time

Main

Serve Time

Dessert

Serve Time

OR

Buffet

Serve Time

SPECIAL DIETARY REQUIREMENT

BAR

Cash

Tab Value